

Applicant's Name:	BC No:
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Property Address:	Lot No.:	Wind Zone:
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ITEMS TO BE CHECKED *[Checked against the approved Building Consent (BC) documents]*

Key:
Decision: or **P** = Pass or **F** = Fail, further inspection / documents required or or **NA** = Not Applicable
Reason for decision: Compliance or non compliance with the approved building consent documents

REVIEW: Approved BC documents and amendments on site Prior inspection passed or instructions addressed
 Consent conditions checked

Final Building

Interior

- Ceiling insulation is in place / clear of light fittings
- Safety glass installed
- Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed
- Kitchen completed
- Smoke alarms installed and operational
- Height of window sashes / restrictors
- Heights of barriers & handrails as per approved plans
- Ventilation to internal spaces
- Mechanical ventilation vented to exterior
- Firewall integrity
- Fire rating complete

Heater checklist completed Yes No NA

Exterior

Pool checklist completed Yes No NA

- Vermin proofing
- Flashing / sealants completed & in place
- Ground height complies (at time of inspection)

Landscaping completed: Yes No NA
(at time of inspection)

- Brick veneer weep and ventilation holes

Exterior (continued)

- Weathering and penetrations: roof and walls (fixings etc.). Flashing / sealants completed & in place
- Construction of decks / steps / retaining walls / handrails, barriers and ramps comply
- Sub floor ventilation
- Exterior finishing's
- Drip edge to flat surfaces
- Reflectivity of finishes

Documents Required by Building Consent

CCC application	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
All producer statements	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Gas certificate(s)	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Electrical certificate(s)	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Heater installation statement	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Waterproofing certificate	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Records of Work	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Other:	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA
Other:	<input type="checkbox"/> Received	<input type="checkbox"/> Outstanding	<input type="checkbox"/> NA

**The above documents will be assessed back at the office.
 If found to be inadequate, the author will be contacted.**

Comments if required: Photos attached (if relevant) Memo / Instruction No: Verbal instruction (specify):



Exterior

- Pipes insulated outside building envelope using UV protection where required
- Gully dish heights & position to stop stormwater ingress
- Ensure overflow gully minimum 150 mm below lowest fixture
- All wastes are vented if greater than 3.5 m
- Check terminal vent through roof & check flashing
- Waste pipes sealed at point of entry into rear of gully dishes as per G13 or bends installed tight to gully dish
- Downpipes clipped & connected to stormwater drainage
- Downpipes from top storey roofs to lower roof spreader required (E2/8.1.6, pp.56, Fig. 20). Not allowed for masonry tile roof unless have underlay fitted
- If timber floor: check wastepipe falls and supports
- Drainage discharges into silt trap
- Overflows fitted to deck and Internal gutters run to exterior

Interior

- Smoke alarms installed and operational
 - Fire rating complete
 - HWC correct type / valves & seismic restraints provided
 - HWC expansion / relief drains via tundish installed and conveyed to exterior
 - HWC tray in place
 - Tub / Toilet cistern fixed securely
 - Dishwasher pipe clamped and anti-siphon bend fitted
- Water temperature: °C

Commercial

- Waste to commercial machine as per installation specifications (temp > 65°C)
- Bain-marie drains provided to approved outlet
- Plumbing roof penetrations flashed

HCC Only

- Driveway catchpit installed over 100 sq m
- All permanently paved areas over 10 sq m run to catchpit

Documents Required by Building Consent

- | | | | |
|---|--------------------------------|-----------------------------------|--------------------------|
| As Laid plans | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Plumber's pressure test
<i>(from approved person)</i> | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Backflow prevention devices
and test certificates | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Trade waste approval | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Septic tank installation, &
effluent field PS4 / Certificate | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Stormwater disposal system
PS4 | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Water reuse tank (grey water
or retention) | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |
| Other: | <input type="radio"/> Received | <input type="radio"/> Outstanding | <input type="radio"/> NA |

Comments if required: Photos attached *(if relevant)* Memo / Instruction No: Verbal instruction *(specify):*

NOTE:The project must pass final inspections and the BCA must be supplied with the required information as per the Form 5 to an adequate standard, to ensure your CCC can be issued.

OUTCOME OF DECISIONS *[Tick the correct outcome: e.g. PASS or FAIL etc.]*

- Work complies with the approved BC documents
- PASS
 - FAIL. work may proceed to next inspection.
 - FAIL. Repeat inspection required Additional fee

Officer Name:

Signature :

Date:

- REPEAT: Work complies with the approved BC documents
- PASS
 - FAIL. Work may proceed to next inspection.
 - FAIL. Repeat inspection required Additional fee

Officer Name:

Signature:

Date:



Key for statement types: Cladding (CL) Electrical (EL) Engineer / Designer (PS4) Gas (GS) Glazing (GL) Insulation (IN) As-laid drainage (ALD) Pressure test (P) Smoke alarm (SM) Sprinklers (SP) Surveyors confirmation of height / siting (SV) Waterproofing (WP) Solar systems (S) Truss layout (TR) Under floor / tile heating (H) Other (O) *[specify]*.....

Record the Author's Name <i>(Not the company name)</i> . If author providing more than one document, list and assess each document)	Decisions Regarding Document Content						Decision Regarding Author registration					Reason for decision ✓ / Y / P = content adequate / author approved / other reason recorded below# × / N / F = content inadequate / author not approved / other recorded below#	Outcome of decision Accept document or Reject document	
	(✓ / Y / P = Pass × / N / F = Fail / - / NA = Not Applicable)													
	Statement type / Header (see keys above)	Site Address / Legal description	Insurance	Date	B. Code (parts)	Work identified	Name & signature	<u>CPEng register</u> (Engineers)	<u>NZRAB register</u> (Reg. Architects)	<u>EWRB register</u> (Energy work)	<u>PGD register</u> (Plumbers, Drainlayers)			<u>WBCG register</u>
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#Other reason(s) for decision(s): (Use this area for “other” statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)