

Minor Works:

Bathroom facilities, level access showers, retaining walls, decks & verandahs, marquees, signs (>3m), other / fully engineered projects, energy work relating to specified systems, cable cars.

<b>Processor Name:</b>	<b>Building Consent No:</b>	<b>Building Category:</b>
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**KEYS: Decisions:**  P or  Y or  √ = Pass  F or  N or  X = Fail, i.e. Item either passes or fails to meet the performance requirements of the NZBC  NA or  □ = Not applicable, i.e. The item or code clause has been considered but is not applicable to this application because the item, or the clause, is either not part of this design or relevant to this type of building project.

Refer to [Acceptable Solutions](#) B1 – H1 as appropriate. These are available from the Ministry of Business, Innovation & Employment website.

**BATHROOM FACILITIES / PLUMBING**  Not applicable to this BC

Also consider and fill out the following tables (at the end of this checklist)

- Fire Docs
- Building Act and General
- Restricted Building Work
- Statements Received

<b>P/F/NA</b>	<b>Item</b>	<b>P/F/NA</b>	<b>Item</b>
<b>B1 Structure</b>	<input type="checkbox"/> Not applicable to this BC	<input type="checkbox"/> Specific design	<input type="checkbox"/> NZS 3604
	Framing grade / size / fixings		Wall bracing elements and fixings details

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**B2 Durability**  Not applicable to this BC (Refer to B2 [Acceptable Solutions](#))

For acceptable solutions, refer to

- Figure 1 Assessment of durability requirement Paragraph 1.2.2, pg16
- Table 1, pg17 - 22

	5 year durability considered		Wet area timber floor ( <i>plywood or timber flooring treated</i> )
	15 year durability considered		Timber treatment shown for:
	50 year durability considered		<ul style="list-style-type: none"> <li>• External wall framing</li> <li>• Exterior timbers</li> </ul>
	Specified intended life considered, life = .....years		<ul style="list-style-type: none"> <li>• Piles and in ground contact</li> <li>• Roof framing timber</li> </ul>
	Corrosion zone: <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D / E		<ul style="list-style-type: none"> <li>• Wood-based flooring: distance to exposed ground</li> </ul>
	Fixings SS if in Corrosion zone		
	Serviceable items able to be accessed		

Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional: Treatments are appropriate:

TIMBER	TREATMENT	TIMBER	TREATMENT
In-ground		Interior wall framing	
Sub-floor		Exterior wall framing	
Floor		Roof framing	
Trims		Deck piling	
Cavities		Deck framing	
Cladding			

- RFIs Required:



<ul style="list-style-type: none"> <li>RFIs received:</li> </ul>			
<b>E3 Internal Moisture</b> <input type="checkbox"/> Not applicable to this BC (Refer E3 <a href="#">Acceptable Solutions</a> )			
	Wet area timber floor ( <i>plywood or timber flooring treated</i> )		Thermal resistance in habitable spaces
	Provision made to contain accidental overflow damage to adjoining household units		Finishes / surfaces impervious, durable and easily cleaned
			Shower / bath: waterproofing
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>General:</li> <li>RFIs required:</li> <li>RFIs received:</li> </ul>			
<b>F2 Hazardous Building Materials</b> <input type="checkbox"/> Not applicable to this BC (Refer F2 <a href="#">Acceptable Solutions</a> )			
	Glass type OK ( <i>safety glass</i> )		Other ( <i>e.g. asbestos</i> )
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>General:</li> <li>RFIs required:</li> <li>RFIs received:</li> </ul>			
<b>F5 Construction and Demolition Hazards</b> <input checked="" type="checkbox"/> Not applicable to this BC (Refer F5 <a href="#">Acceptable Solutions</a> )			
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>General:</li> <li>RFIs required:</li> <li>RFIs received:</li> </ul>			
(NOTE: F5 is always applicable. It may not be our responsibility to manage F5 but there needs to be an indication that it will be managed on site.)			
<b>F7 Warning Systems</b> <input type="checkbox"/> Not applicable to this BC (RE: dwelling alterations / additions) (Refer F7 <a href="#">Acceptable Solutions</a> )			
	Smoke detection provided in all household units		
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>General:</li> <li>Additional:</li> <li>RFIs required:</li> <li>RFIs received:</li> </ul>			
<b>G1 Personal Hygiene</b> <input checked="" type="checkbox"/> Not applicable to this BC (Refer G1 <a href="#">Acceptable Solutions</a> )			
	WC provided		Shower / bath / hand wash basin
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>General:</li> <li>RFIs required:</li> <li>RFIs received:</li> </ul>			

<b>G4 Ventilation</b> (also E3) <input type="checkbox"/> Not applicable to this BC		(Refer G4 <a href="#">Acceptable Solutions</a> )
Producer Statements (PS1) if required		Mechanical ventilation
Natural ventilation (5% of room floor area)		WC 's / bathrooms / laundries ventilated
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>• General:</li> <li>• Additional: <ul style="list-style-type: none"> <li>○ Ventilation system:</li> <li>○ Ventilation rate:</li> </ul> </li> <li>• RFIs required:</li> <li>• RFIs received:</li> </ul>		
<b>G12 Water Supplies</b> <input type="checkbox"/> Not applicable to this BC		(Refer G12 <a href="#">Acceptable Solutions</a> )
Potable water supply		Are pipe sizes & length of run specified & adequate
Backflow protected – air gap or backflow valve		Water tanks have overflows
Hot water heating, all relevant valves / venting requirements provided		Hot water systems location, seismic restraint
Wetback installation – Attach heater checklist		Any special signage requirements identified on plans ( <i>pumps, non-potable water etc.</i> )
Solar systems – Attach Solar installations checklist		
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>• General:</li> <li>• Additional: <ul style="list-style-type: none"> <li>○ Supply:</li> <li>○ Quality:</li> <li>○ HW storage:</li> <li>○ HW tempering:</li> <li>○ HW seismic restraints:</li> <li>○ Supply pipe:</li> <li>○ Pipe work:</li> </ul> </li> <li>• RFIs required:</li> <li>• RFIs received:</li> </ul>		
<b>G13 Foul Water</b> <input type="checkbox"/> Not applicable to this BC		(Refer G13 <a href="#">Acceptable Solutions</a> )
Schematic provided (2 or more levels)		Overflow relief gully (ORG) provided.
Discharge to approved outfall		Drainage pipe length / ventilation
System to G13/AS1,2		Drainage pipe size / gradients
System to AS/NZS 3500.2		Access / inspection / rodding points or chambers ( <i>entering or exiting under slab</i> )
Waste pipe size / gradients		
Waste pipe length / venting ( <i>stacks, multi fixtures to discharge pipe</i> )		Drainage plan: effluent disposal system ( <i>septic tank</i> ) in relation to buildings, boundaries, drives, water bores, water courses, & room to duplicate or extend system
Correct sewer connection and depth		
Reasons for decisions plus any additional comments or RFIs: <ul style="list-style-type: none"> <li>• General:</li> </ul>		

- Additional:
  - System Capacity:
  - Pipe sizes:
  - Pipe gradients:
  - Bedding and backfill:
  - Drains under buildings:
- RFIs required:
- RFIs received:

**RETAINING WALLS**     Not applicable to this BC

**Also consider and fill out the following tables (at the end of this checklist)**

- **Building Act and General**
- **Restricted Building Work**
- **Statements Received**

P/F/NA	Item	P/F/NA	Item
<b>B1 Structural / B2 Durability</b>		(Refer to <a href="#">B1</a> & <a href="#">B2</a> Acceptable Solutions)	
For acceptable solutions, refer to			
<ul style="list-style-type: none"> <li>• Figure 1 Assessment of durability requirement Paragraph 1.2.2, pg16</li> <li>• Table 1, pg17 - 22</li> </ul>			
	5 year durability considered		Specific design - PS1 provided
	15 year durability considered		Timber treatment and sizing specified
	50 year durability considered		Reinforcing and footing / wall details provided, including control joints
	Specified intended life considered, life =.....years		

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**E1 Surface Water** (Refer E1 [Acceptable Solutions](#))

	Is drainage detail included in application documents and outfall?
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Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**F4 Safety From Falling** (Refer F4 [Acceptable Solutions](#))

	1m barriers to top of retaining wall		Child risk openings <100 mm, no toe-holds
	Other ( <i>specify below</i> )		

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**F5 Construction / Demolition Hazards**  Not applicable to this BC (Refer F5 [Acceptable Solutions](#))

Reasons for decisions plus any additional comments or RFIs:

- General:
  
- RFIs required:
  
- RFIs received:

(NOTE: F5 is always applicable. It may not be our responsibility to manage F5 but there needs to be an indication that it will be managed on site.)

**DECKS AND VERANDAHS**  Not applicable to this BC

**Please note: If the deck is to be enclosed, use the Dwelling Checklist**

Also consider and fill out the following tables (at the end of this checklist)

- Fire Docs
- Building Act and General
- Restricted Building Work
- Statements Received

P/F/NA	Item	P/F/NA	Item
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**B1 Structural / B2 Durability**  Not applicable to this BC (Refer to [B1](#) & [B2](#) Acceptable Solutions)

For acceptable solutions, refer to

- Figure 1 Assessment of durability requirement Paragraph 1.2.2, pg16
- Table 1, pg17 - 22

	5 year durability considered		Anchor piles / bracing piles / cantilever piles - bracing if deck width >2m
	15 year durability considered		
	50 year durability considered		Deck material meets floor joist spacing
	Specified intended life considered, life =.....years		Post footings specified, provide adequate resistance against uplift
	If deck pile >3m from ground, or total of pile length >3.6m, then engineer designed with required calculations, details & PS1		Top / bottom post connections
			Pile centres correct for bearer size
			Steps: stringer size, grade and fixings
	Timber treatment and size specified - 2kpa - calculations if required		Beam treatment, grade, size, span, rafter compliant

Reasons for decisions plus any additional comments or RFIs:

- General:
  
- RFIs required:
  
- RFIs received:

**D1 Access / F4 Safety From Falling**  Not applicable to this BC (Refer to [D1](#) and [F4](#) Acceptable Solutions)

Balustrade / post gaps and connections compliant

Reasons for decisions plus any additional comments or RFIs:

- General:
  
- RFIs required:
  
- RFIs received:

**E2 External Moisture**  Not applicable to this BC (Refer E2 [Acceptable Solutions](#))

	Flashing of connection to dwelling or alternative solution		Step down compliant
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Reasons for decisions plus any additional comments or RFIs:

- General:

- RFIs required:
- RFIs received:

**F5 Construction / Demolition Hazards**  Not applicable to this BC (Refer F5 [Acceptable Solutions](#))

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

(NOTE: F5 is always applicable. It may not be our responsibility to manage F5 but there needs to be an indication that it will be managed on site.)

**F7 Warning Systems**  Not applicable to this BC (RE: dwelling alterations / additions) (Refer F7 [Acceptable Solutions](#))

Smoke detection provided in all household units
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Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional:
- RFIs required:
- RFIs received:
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**MARQUEES (>100 sq. m.)**  Not applicable to this BC

**Also consider and fill out the following tables (at the end of this checklist)**

- Fire Docs
- Building Act and General
- Statements Received

P/F/NA	Item	P/F/NA	Item
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**B1 Structural**  Not applicable to this BC (Refer to B1 [Acceptable Solutions](#))

	PS1 from design engineer - tie downs / wind zone		
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Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**D1 Access**  Not applicable to this BC (Refer D1 [Acceptable Solutions](#))

Egress	Spread of Flame Index of material
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Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**F5 Construction / Demolition Hazards**  Not applicable to this BC (Refer F5 [Acceptable Solutions](#))

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

(NOTE: F5 is always applicable. It may not be our responsibility to manage F5 but there needs to be an indication that it will be managed on site.)

**F6 Visibility in Escape Routes, F7 Warning Systems, F8 Signage**  Not applicable to this BC (Refer [F6](#), [F7](#) & [F8](#) Acceptable Solutions)

Signage	Warning systems
Emergency lighting	

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**SIGNS (>3 m or 6 sq m)**  Not applicable to this BC

Also consider and fill out the following tables (at the end of this checklist)

- Building Act and General
- Statements Received

P/F/NA	Item	P/F/NA	Item
	Fully engineered project ( <i>refer to statement</i> )		

**B1 Structure**  Not applicable to this BC (Refer to B1 [Acceptable Solutions](#))

Wind Zone: <input type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High <input type="checkbox"/> Very High <input type="checkbox"/> Extra High <input type="checkbox"/> SED	Floor slab edge detail and starters provided
Ground stability	Hard fill, sand shown
Pile size, spacing, footing, height	Slab thickness & reinforcement mesh
Concrete foundations & reinforcement	SED Producer Statement
Posts, beams, footing & connections	

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**B2 Durability**  Not applicable to this BC (Refer to B2 [Acceptable Solutions](#))

For acceptable solutions, refer to

- Figure 1 Assessment of durability requirement Paragraph 1.2.2, pg16
- Table 1, pg17 - 22

5 year durability considered	Snow zone
15 year durability considered	Fixings SS if in Corrosion zone
50 year durability considered	Serviceable items able to be accessed
Specified intended life considered, life = ..... years	Timber treatment shown for:
	<ul style="list-style-type: none"> <li>• Exterior timbers</li> </ul>
Corrosion zone: <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D / E	<ul style="list-style-type: none"> <li>• Piles and in ground contact</li> </ul>
Geothermal zone ( <i>within 50m of hotspot</i> )	<ul style="list-style-type: none"> <li>• Structural steel coatings</li> </ul>

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**F5 Construction / Demolition Hazards**  Not applicable to this BC (Refer F5 [Acceptable Solutions](#))

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

(NOTE: F5 is always applicable. It may not be our responsibility to manage F5 but there needs to be an indication that it will be managed on site.)

**OTHER / FULLY ENGINEERED PROJECTS** (Please describe)  Not applicable to this BC  
*(Includes energy work relating to specified systems, cable cars as well as other types of projects)*

Also consider and fill out the following tables (at the end of this checklist)

- Fire Docs
- Building Act and General
- Restricted Building Work
- Statements Received

Description:

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

*Under section 112, Building Act 2004, the following must be considered for any alteration*

**C DOCS - Protection from Fire:**  Not applicable to this BC (Refer to C documents [Acceptable Solutions](#))

**State Risk Group:** [tick all that apply]

- C/MM1 Solid fuel heaters
- C/MM2 Framework for fire safety design
- C/AS1 (SH) Buildings with Sleeping (residential) and Outbuildings (Risk Group SH)
- C/AS2 Buildings other than Risk Group SH

**Verification Method C/MM1**  Not applicable to this BC as no heater  
 Solid fuel heater processing checklist attached

Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional:
  - Solid fuel heater:
  - Hearth/slab:
  - Chimney flue:
  - Generic materials:
  - Heat transfer / Distances:



<ul style="list-style-type: none"> <li>• RFIs required:</li> </ul>
<ul style="list-style-type: none"> <li>• RFIs received:</li> </ul>

**Acceptable Solutions**

**Part 1 General**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional: Fire protection system:
- RFIs Required:
- RFIs received:

**Part 2 Fire Cells, Fire Safety Systems, and Fire Resistance Ratings**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional: Distance to Boundary: <specify>
- RFIs required:
- RFIs received:

**Part 3 Means Of Escape**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- Additional: Escape path lengths (match protection system):
- RFIs required:
- RFIs received:

**Part 4 Control Of Internal Fire & Smoke Spread**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**Part 5 Control Of External Fire spread**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**Part 6 Firefighting**     Not applicable to this BC  
Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**Part 7 Prevention Of Fire Occurring**  Not applicable to this BC

Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

All other clauses of the Building Code have been considered not applicable to this Building Consent.

**Building Act 2004 and Other** (Refer to [Building Act 2004](#))

S26(2) Warning or ban	S71 - 74 Natural hazards
S30A-H NMUA	S75 - 77 Building over 2 lots
S31 PIM	S87A Owner-Builder Carrying out Restricted Building Work
S272U Modular Certification	
S36 Development Contribution notice	S90 Inspections by BCA
S37 Restrict project start (no Resource Consent issued)	S90D Owner-Builder exemption – FORM2C
S39 Heritage New Zealand	S112 Alterations to existing buildings
S42: Building work already undertaken (with or without a BC) which may require a COA	S113 Intended life of building
S43(2) Energy work requiring a BC	S115 Change of use
S45 How to apply for a BC, Amendment minor variation	S116 Extension of Life
S67 - 70 Waiver or modification	S116A Subdivision of building / part of building
Project value provided and reasonable	

Reasons for decisions plus any additional comments or RFIs:

- S26(2):
- S30A-H:
- S31:
- S36 - 37:
- S39:
- S42:
- S43(2)
- S45:
- S67-70:
- S71-74:
- S75-77:
- S87A
- S90:
- S90D:
- S112:
- S113:

- S115:
- S116:
- S116A:
- RFIs required:
- RFIs received:

**RESTRICTED BUILDING WORK**  Not applicable to this BC

	Certificate of Design Work (COW) received. If NO, clock stopped and COW requested
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	Design LBP's are named, If NO, clock stopped and name(s) requested
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	Trade LBP's are named for all categories of RBW. If NO, Inspection Alert activated
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Reasons for decisions plus any additional comments or RFIs:

- General:
- RFIs required:
- RFIs received:

**STATEMENTS RECEIVED**

**Key for statement types:** Electrical Plan (EP) Engineer / Designer (PS1, PS2) Truss Layout (TR) Fire Philosophy (FP) Waterproofing (WP) Other (O) [specify statement type].....

Author's Name (If author providing more than one document, list and assess each document)	Decisions Regarding Document Content						Decision Regarding Author registration					Reason for decision P = content adequate / author approved / other reason recorded below F = content inadequate / author not approved / other recorded below	Outcome of decision P = Accept document F = Reject document	
	Statement type / Header	P=Pass F=Fail NA=Not Applicable					P=Pass F=Fail NA=Not Applicable							
		Site Address / Legal description	Insurance	Date	B. Code (parts)	Work identified	Name & signature	<a href="#">CPEng register</a>	<a href="#">NZRAB register</a>	<a href="#">EWRB register</a>	<a href="#">PGD register</a>			<a href="#">WBCG register</a>

**Other reason(s) for decision(s):** (Use this area for "other" statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)

**OUTCOME OF DECISIONS**

Documentation does NOT demonstrate compliance with the Building Code and Building Act 2004. Building Consent cannot be granted until requests for further information have been addressed by the Applicant. The application is on hold.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Documentation demonstrates compliance with the Building Code and Building Act 2004. If there were any requests for further information, these have been addressed and the reasons for these have been recorded in each instance. Building Consent can now be granted and issued on payment of the appropriate fees and levies.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Documentation does NOT demonstrate compliance with the Building Code and Building Act 2004. Building Consent cannot be granted. Requests for further information have not been addressed by the Applicant.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

