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| **IMG05 Web House.gif Waikato Building Consents** | | | | | | | | |
| **Compliance Schedule Details:**  **SS 3/1 – Automatic Doors** | | | | | | | | |
| **Please provide the following information with your Building Consent Application and Code Compliance Certificate Application if applicable.**  (*If you need help to complete this form, consult the system provider or an IQP who is registered for the system above)* | | | | | | | | |
| Applicant Name: …………………………………….…….…  Site Address: ……………………………………….………….  ………………………………………………………………..…  Existing Compliance Schedule Number(s): *(if applicable)* …………………………………..............................................  ………………………………….............................................. | | | | | | Building Name: ………………………………….…………… Installation provider:*(if known)* ………………………………  …………………………………..............................................  Risk / Purpose group: …………………………….………….  Fire Hazard Category: ……………………….……………….  Total Occupant Load: ……………………….………………. | | |
| **SPECIFIED SYSTEM DESCRIPTION** (address those items that apply) | | | | | | | | |
| **Specified systems:** | | | £ Existing £ New £ Modified £ Removed | | | | | |
| **Type:** | | | £ Automatic sliding doors. £ Automatic revolving doors.  £ Other: [specify] ……………………………….……………………………………….……….…….. | | | | | |
| **Location Plan for specified systems and records is attached**: £ YES £ NO | | | | | | | | |
| **No.** | **Equipment location** | | | **Make** *(Main components)* | | | | **Model** |
| 1 |  | | |  | | | |  |
| 2 |  | | |  | | | |  |
| 3 |  | | |  | | | |  |
| 4 |  | | |  | | | |  |
|  | *If needed continue the list on another sheet of paper* | | | | | | | |
| **STANDARDS (**address those items that apply) | | | | | | | | |
| Specifically, designed solutions do not apply if the system has been installed against a specific Standard(s) / document. | | | | | | | | |
| **Performance / installation:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | £ NZS 4239:1993 Automatic sliding door assemblies. (Amendment 1 – 30 December 1993)  £ AS 4085:1992 Automatic sliding door assemblies. (Original Version – 14 December 1992)  £ AS 5007:2007 Powered doors for pedestrian access and egress. (Original Version – 14 December 1992)  £ AS 4290:2000 Design and installation of revolving doors. (Original Version – 01 January 2000)  £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)  £ Other: ………………………………………. | | | | | | |
| **Inspections:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | £ NZS 4239:1993 (Amendment 1 – 30 December 1993) Appendix A  £ AS 4085:1992 (Original Version – 14 December 1992) Appendix A  £ AS 4290:2000 (Original Version – 01 January 2000) Appendix B | | | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)  £ Other: ………………………………………. | | | |
| **Maintenance:**  ***Note:*** *Unless the standard specifies an amendment to the standard, it is to be read as the First Edition (original version).* | | £ NZS 4239:1993 (Amendment 1 – 30 December 1993) Appendix A  £ AS 4085:1992 (Original Version – 14 December 1992) Appendix A  £ AS 4290:2000 (Original Version – 01 January 2000) Appendix B | | | £ Specifically, designed solution prepared by a person who, on the basis of experience and qualifications, is competent to do so. (Details provided)  £ Other: ………………………………………. | | | |
| **INSPECTIONS, MAINTENANCE AND REPORTING** (address those items that apply) | | | | | | | | |
| **Minimum inspection and maintenance procedures:** | | Regular inspection and testing and planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard/document to ensure:  *Continue on the next page*   * Safe, suitable operation of the system * Occupants are not prevented from leaving the building in the event or an emergency. * People with disabilities can gain access to the internal space of the building. | | | | | | |
| **Inspection frequency and responsibility:** | | Depending on the type of installation and its performance standard/document:  £ Specifically, designed solutions: by IQP only.  £ Standard / another document:  £ Daily: by Owner / representative  £ Monthly: by IQP only  £ Annually: by IQP only | | | | | | |
| **Buildings requiring daily maintenance:** | | £ CS Purpose group  £ CL Purpose group  £ CO Purpose group  £ CM Purpose group  £ Building work affecting an Access Controlled Door | | | | | £ Risk Group CA | |
| **Inspections & Maintenance:**  *Daily/Monthly inspections*  *Annual Inspections* | | Doors will be inspected to ensure they can be opened and that they are not:   * Locked * Barred * Blocked | | | | | | |
| The following inspections will be carried out when appropriate:   * Auto door controller operation * Activation devices * Safety devices * Hanger brackets & bolt fixings * Wheels * Anti-rise rollers * General condition of door leaves and hardware * Alignment & clearance of doors * Glazing & vision panel to door leaves and over lights * Floor guides * Operation of any doorway illumination * Visibility of strongly contrasting visual strip to leading edge | | | | | | |
| *Annual Tests* | | In addition to the inspections, the following will also be tested for effective operation:   * Electrical & mechanical lock * Battery back up * Brake settings * Panic breakout or fail-safe devices * Interface between automatic doors and the buildings emergency warning system * Motion pick up of sensors at shallow angles * Door timing (it should remain open for at least 5 seconds) | | | | | | |
| *Maintenance* | | The following will be carried out during inspections as required:  £ Adjust belt or chain tension.  £ Adjust brake settings.  £ Replace sticky, noisy or non-round wheels.  £ Clean track & wheels with moist cloth  £ Recharge back up batteries when power is below specified levels | | | | | | |
| **Reporting:** | | The owner will keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. These will be recorded in the On-Site Logbook, which will remain on the premises with the most recent compliance schedule, and as a minimum include:   * Details of any inspection, test or preventative maintenance carried out, including dates, works undertaken, faults found, remedies applied and the person who performed the work. * Form 12A provided annually by the IQP | | | | | | |