

Form 11: Application for Amendment to Compliance Schedule

Section 106, Building Act 2004 / Amendment: Section 102A Building Amendment Act 2012

1. THE BUILDING [Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes don't use white out fluid / tape]

Street Address of building:	OFFICE ONLY: Date received:
Legal description of land where building is located: Lot(s): DP/S:	Consent No.:
Building Name:	Document / Parcel No.:
Location of building within site / block number:	Valuation No.:
Level / Unit Number:	
Current, <u>lawfully established, use:</u> [Include number. of occupants per level and per use if more than 1]	
If use was changed by the building work this application relates to, state the previous use	

2. THE OWNER

3. AGENT [only required if application is being made on behalf of the owner]

Name of Owner / Company:	Name of Agent / Company:
Contact person [If the Owner is NOT an individual]:	Contact person [If the Owner is NOT an individual]:
Mailing address:	Mailing address:
Street address / registered office:	Street address / registered office:
Phone Number: Landline:	Phone Number: Landline:
Mobile:	Mobile:
Daytime:	Daytime:
After hours:	After hours:
Facsimile number:	Facsimile number:
Email address:	Email address:
Website:	Website:
The following evidence of ownership is attached to this application:	
<input type="checkbox"/> Copy of Record of Title <input type="checkbox"/> Lease Agreement <input type="checkbox"/> Agreement for Sale and Purchase <input type="checkbox"/> Other Document	
Relationship to owner: [State details of the authorisation from the owner to make the application on the owner's behalf]	
FIRST POINT OF CONTACT: For communications with the Council	
<input type="checkbox"/> Owner <input type="checkbox"/> Agent <input type="checkbox"/> Full name & contact details supplied <input type="checkbox"/> Owner <input type="checkbox"/> Agent	
INVOICE TO:	

4. APPLICATION

I request that the Compliance Schedule for the above building be amended as follows:

Specified System: Compliance Schedule No:
 Amendment:



Reason: State why amendment is required to ensure that the specified system meets the performance standards:

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5. ATTACHMENTS

The following are attached to this application:

<input type="checkbox"/> Copy of existing Compliance Schedule	<input type="checkbox"/> PIM
<input type="checkbox"/> Plans and specifications	<input type="checkbox"/> Certificates from the personnel who carried out the work
<input type="checkbox"/> Certificates that relate to the energy work	<input type="checkbox"/> As-laid drainage plans (<i>if applicable</i>)

6. SIGNATURE

Signature of: OWNER or by the AGENT on behalf of and with the authority of the Owner: *[tick correct one]*

Signature: Name of person Signing: Date:

Incomplete applications cannot be accepted for processing you will be asked to complete the application and re-submit it.