

Applicant's Name:	Consent No:	
Property Address:	Lot No.:	Wind Zone:

ITEMS TO BE CHECKED [Checked against the approved Building Consent (BC) documents]

Key:

Decision: or = Pass or = Fail, further inspection / documents required or Partial Pass - Proceed

Reason for decision: Compliance or non compliance with the approved building consent documents

Review	Exterior (continued)
<input type="checkbox"/> Approved BC documents and amendments on site <input type="checkbox"/> Prior inspection passed or instructions addressed <input type="checkbox"/> Consent conditions checked	<input type="checkbox"/> Brick veneer weep and ventilation holes <input type="checkbox"/> Weathering and penetrations: roof and walls (fixings etc.). Flashing / sealants completed & in place <input type="checkbox"/> Construction of decks / steps / retaining walls / handrails, barriers and ramps comply <input type="checkbox"/> Sub floor ventilation <input type="checkbox"/> Exterior finishing's <input type="checkbox"/> Drip edge to flat surfaces <input type="checkbox"/> Reflectivity of finishes
Interior	Documents Required by Building Consent
<input type="checkbox"/> Ceiling insulation is in place / clear of light fittings <input type="checkbox"/> Safety glass installed <input type="checkbox"/> Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed <input type="checkbox"/> Kitchen completed <input type="checkbox"/> Smoke alarms installed and operational <input type="checkbox"/> Height of window sashes / restrictors <input type="checkbox"/> Heights of barriers and handrails as per approved plans <input type="checkbox"/> Ventilation to internal spaces <input type="checkbox"/> Mechanical ventilation vented to exterior <input type="checkbox"/> Firewall integrity <input type="checkbox"/> Fire rating complete Heater checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	CCC application <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA All producer statements <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Gas certificate <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Electrical certificate <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Heater installation statement <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Waterproofing certificate <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Records of Work <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA Other statement, certificate or document: <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA <input type="checkbox"/> Received <input type="checkbox"/> Outstanding <input type="checkbox"/> NA
Exterior	The above documents will be assessed back at the office. If found to be inadequate, the author will be contacted.
Pools checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <input type="checkbox"/> Vermin proofing <input type="checkbox"/> Flashing / sealants completed & in place <input type="checkbox"/> Ground height complies (at time of inspection) Landscaping completed: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>(at time of inspection)</i>	

NOTE: The project must pass final inspections and the BCA must be supplied with the required information as per the Form 5 to an adequate standard, to ensure your CCC can be issued.

Comments if required: Photos attached (if relevant) Memo / Instruction No: Verbal instruction (specify):



OUTCOME OF DECISIONS [Tick the correct outcome: e.g. PASS or FAIL etc.]

ASSESSMENT OF DOCUMENTATION RECEIVED

BC Number:

Key for statement types: Cladding (CL) Electrical (EL) Engineer / Designer (PS4) Gas (GS) Glazing (GL) Insulation (IN) As-laid drainage (ALD) Pressure test (P) Smoke alarm (SM) Sprinklers (SP) Surveyors confirmation of height / siting (SV) Waterproofing (WP) Solar systems (S) Truss layout (TR) Under floor / tile heating (H) Other (O) [specify].....

#Other reason(s) for decision(s): (Use this area for “other” statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)