

Applicant's Name:	Consent No:	
Property Address:	Lot No.:	Wind Zone:

## ITEMS TO BE CHECKED *[Checked against the approved Building Consent (BC) documents]*

**Key:**  
**Decision:** ☐ or **P** = Pass    ☒ or **F** = Fail, further inspection / documents required    ☐ or ☐ Partial Pass - Proceed to next inspection  
**Reason for decision:** Compliance or non compliance with the approved building consent documents

<p><b>Review</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Approved BC documents &amp; amendments on site</li> <li><input type="checkbox"/> Prior inspection passed or instructions addressed</li> <li><input type="checkbox"/> Consent conditions checked</li> </ul> <p><b>Interior</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Ceiling insulation is in place / clear of light fittings</li> <li><input type="checkbox"/> Safety glass installed</li> <li><input type="checkbox"/> Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed</li> <li><input type="checkbox"/> Kitchen completed</li> <li><input type="checkbox"/> Height of window sashes / restrictors</li> <li><input type="checkbox"/> Heights of barriers and handrails as per approved BC</li> <li><input type="checkbox"/> Mechanical ventilation vented to exterior</li> <li>Heater checklist completed    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA</li> </ul> <p><b>Exterior</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Vermin proofing</li> <li><input type="checkbox"/> Ground height complies (at time of inspection)</li> <li><input type="checkbox"/> Brick veneer weep and ventilation holes</li> <li><input type="checkbox"/> Weathering and penetrations: roof and walls (fixings etc.), flashing / sealants completed &amp; in place</li> <li><input type="checkbox"/> Construction of decks / steps / retaining walls / handrails, barriers and ramps comply</li> </ul>	<p><b>Exterior continued</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Subfloor vents</li> <li><input type="checkbox"/> Exterior finishes as approved plans (paint reflective index)</li> <li><input type="checkbox"/> Drip edge</li> <li> <div> <div> Pools checklist completed </div> <div> <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> NA </div> </div> </li> </ul> <p><b>Accessibility</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Car parking as per plans</li> <li><input type="checkbox"/> Footpaths / ramps – non-slip, width (1.2m) , length, up-stands handrails, gradient 1:12</li> <li><input type="checkbox"/> Entrances – signage, thresholds, width, surfaces</li> <li><input type="checkbox"/> Public reception – accessible counter / desk</li> <li><input type="checkbox"/> Lifts – sizes, controls, lobby width, signage</li> <li><input type="checkbox"/> Stairs – width, handrails, landings, risers, treads, nosing, contrasting colours</li> <li><input type="checkbox"/> Doorways, corridors – clear width, glazing colour contrasted, projections into corridors</li> <li><input type="checkbox"/> Alerting devices – audible &amp; visual signal</li> <li><input type="checkbox"/> Toilets / showers: size, controls, doors, handrails, turning circle</li> <li><input type="checkbox"/> Laundering – size and turning circle</li> <li><input type="checkbox"/> Food preparation – as per plans</li> <li><input type="checkbox"/> Place of assembly – spaces, stage podium, access, audio loop system &amp; signage (<i>if &gt; 250 persons</i>)</li> </ul>
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## Specified systems present and operational

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| <ul style="list-style-type: none"> <li><input type="checkbox"/> SS1 Automatic fire suppression systems</li> <li><input type="checkbox"/> SS2 Automatic / manual emergency warning systems</li> <li><input type="checkbox"/> SS3/1 Automatic doors</li> <li><input type="checkbox"/> SS3/2 Access controlled doors</li> <li><input type="checkbox"/> SS3/3 Interfaced fire or smoke doors/windows</li> <li><input type="checkbox"/> SS4 Emergency lighting systems</li> <li><input type="checkbox"/> SS5 Escape route pressurisation systems</li> <li><input type="checkbox"/> SS6 Riser mains for use by fire services</li> <li><input type="checkbox"/> SS7 Automatic back-flow preventers connected to a potable water supply.</li> <li><input type="checkbox"/> SS8 /1 passenger carrying Lifts</li> <li><input type="checkbox"/> SS8/2 service lifts</li> <li><input type="checkbox"/> SS8/3 Escalators, travellers</li> <li><input type="checkbox"/> SS9/1 Mechanical ventilation</li> <li><input type="checkbox"/> SS9/2 Air conditioning systems</li> <li><input type="checkbox"/> SS10 BMUs with access to exterior / interior walls of buildings.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> SS11 Laboratory fume cupboards.</li> <li><input type="checkbox"/> SS12/1 Audio loops</li> <li><input type="checkbox"/> SS12/2 Other assistive listening systems: FM systems, infrared beam transmission systems</li> <li><input type="checkbox"/> SS13/1 Mechanical smoke control</li> <li><input type="checkbox"/> SS13/2 Natural smoke control</li> <li><input type="checkbox"/> SS14/1 Emergency power systems</li> <li><input type="checkbox"/> SS14/2 Signs relating to, a system or feature specified in any of <a href="#">clauses 1 to 13</a>.</li> <li><input type="checkbox"/> SS15/1 Systems for communicating spoken information intended to facilitate evacuation</li> <li><input type="checkbox"/> SS15/ Final exits</li> <li><input type="checkbox"/> SS15/3 Fire separations</li> <li><input type="checkbox"/> SS15/4 Signs for facilitating evacuation</li> <li><input type="checkbox"/> SS15/5 Smoke separations</li> <li><input type="checkbox"/> Cable cars</li> </ul> |
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ASSESSMENT OF DOCUMENTATION RECEIVED											BC Number:			
<b>Key for statement types:</b> Cladding (CL) Electrical (EL) Engineer / Designer (PS4) Gas (GS) Glazing (GL) Insulation (IN) As-laid drainage (ALD) Pressure test (P) Smoke alarm (SM) Sprinklers (SP) Surveyors confirmation of height / siting (SV) Waterproofing (WP) Solar systems (S) Truss layout (TR) Under floor / tile heating (H) Other (O) <i>[specify]</i> .....														
<b>Record the Author's Name</b> <i>(Not the company name). If author providing more than one document, list and assess each document)</i>	Decisions Regarding Document Content						Decision Regarding Author registration					<b>Reason for decision</b> ✓ / Y / P = content adequate / author approved / other reason recorded below#  × / N / F = content inadequate / author not approved / other recorded below#	<b>Outcome of decision</b> Accept document or Reject document	
	Statement type / Header (see keys above)	(✓ / Y / P = Pass × / N / F = Fail I / - / NA = Not Applicable)												
		Site Address / Legal description	Insurance	Date	B. Code (parts)	Work identified	Name & signature	<a href="#">CPEng register</a> (Engineers)	<a href="#">NZRAB register</a> (Reg. Architects)	<a href="#">EWRB register</a> (Energy work)	<a href="#">PGD register</a> (Plumbers, Drainlayers)			<a href="#">WBCG register</a>

**#Other reason(s) for decision(s):** (Use this area for “other” statement types, or for giving reasons for decisions where a statement is not complete or an author is not registered, but you are accepting their statement)