

Applicant's Name:		
Property Address:	Lot No.:	Wind Zone:
ITEMS TO BE CHECKED <i>[Checked against the approved Building Consent (BC) documents]</i>		
Key: Decision: <input type="checkbox"/> or P = Pass <input type="checkbox"/> or F = Fail, further inspection / documents required <input type="checkbox"/> or — or NA = Not Applicable Reason for decision: Compliance or non compliance with the approved building consent documents		
REVIEW:	<input type="checkbox"/> Approved BC documents and amendments on site <input type="checkbox"/> Prior inspection passed or instructions addressed <input type="checkbox"/> Consent conditions checked	

Final Building

Interior <input type="checkbox"/> Ceiling insulation is in place / clear of light fittings <input type="checkbox"/> Safety glass installed <input type="checkbox"/> Wet areas completed: correct installation of shower / bath / laundry, surface areas sealed <input type="checkbox"/> Kitchen completed <input type="checkbox"/> Height of window sashes / restrictors <input type="checkbox"/> Heights of barriers and handrails as per approved BC <input type="checkbox"/> Mechanical ventilation vented to exterior Heater checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA Exterior <input type="checkbox"/> Vermin proofing <input type="checkbox"/> Ground height complies (at time of inspection) <input type="checkbox"/> Brick veneer weep and ventilation holes <input type="checkbox"/> Weathering and penetrations: roof and walls (fixings etc.), flashing / sealants completed & in place <input type="checkbox"/> Construction of decks / steps / retaining walls / handrails, barriers and ramps comply <input type="checkbox"/> Subfloor vents <input type="checkbox"/> Exterior finishes as approved plans (paint reflective index)	<input type="checkbox"/> Drip edge Pools checklist completed <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA Accessibility <input type="checkbox"/> Car parking as per plans <input type="checkbox"/> Footpaths / ramps – non-slip, width (1.2m), length, up-stands handrails, gradient 1:12 <input type="checkbox"/> Entrances – signage, thresholds, width, surfaces <input type="checkbox"/> Public reception – accessible counter / desk <input type="checkbox"/> Lifts – sizes, controls, lobby width, signage <input type="checkbox"/> Stairs – width, handrails, landings, risers, treads, nosing, contrasting colours <input type="checkbox"/> Doorways, corridors – clear width, glazing colour contrasted, projections into corridors <input type="checkbox"/> Alerting devices – audible & visual signal <input type="checkbox"/> Toilets / showers: size, controls, doors, handrails, turning circle <input type="checkbox"/> Laundering – size and turning circle <input type="checkbox"/> Food preparation – as per plans <input type="checkbox"/> Place of assembly – spaces, stage podium, access, audio loop system & signage (if > 250 persons)
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Specified systems present and operational

<input type="checkbox"/> SS1 Automatic fire suppression systems <input type="checkbox"/> SS2 Automatic / manual emergency warning systems <input type="checkbox"/> SS3/1 Automatic doors <input type="checkbox"/> SS3/2 Access controlled doors <input type="checkbox"/> SS3/3 Interfaced fire or smoke doors/windows <input type="checkbox"/> SS4 Emergency lighting systems <input type="checkbox"/> SS5 Escape route pressurisation systems <input type="checkbox"/> SS6 Riser mains for use by fire services <input type="checkbox"/> SS7 Automatic back-flow preventers connected to a potable water supply. <input type="checkbox"/> SS8 /1 passenger carrying Lifts <input type="checkbox"/> SS8/2 service lifts <input type="checkbox"/> SS8/3 Escalators, travellers <input type="checkbox"/> SS9/1 Mechanical ventilation <input type="checkbox"/> SS9/2 Air conditioning systems <input type="checkbox"/> SS10 BMUs with access to exterior / interior walls of buildings.	<input type="checkbox"/> SS11 Laboratory fume cupboards. <input type="checkbox"/> SS12/1 Audio loops <input type="checkbox"/> SS12/2 Other assistive listening systems: FM systems, infrared beam transmission systems <input type="checkbox"/> SS13/1 Mechanical smoke control <input type="checkbox"/> SS13/2 Natural smoke control <input type="checkbox"/> SS14/1 Emergency power systems <input type="checkbox"/> SS14/2 Signs relating to, a system or feature specified in any of clauses 1 to 13 . <input type="checkbox"/> SS15/1 Systems for communicating spoken information intended to facilitate evacuation <input type="checkbox"/> SS15/ Final exits <input type="checkbox"/> SS15/3 Fire separations <input type="checkbox"/> SS15/4 Signs for facilitating evacuation <input type="checkbox"/> SS15/5 Smoke separations <input type="checkbox"/> Cable cars
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Commercial

- ☐ Waste to commercial machine as per installation specifications (temp > 65°C)
- ☐ Bain-marie drains provided to approved outlet
- ☐ Plumbing roof penetrations flashed

Documents Required by Building Consent

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|---|-----------------------------------|--------------------------------------|-----------------------------|
| As Laid plans | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Plumber's pressure test
(from approved person) | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Backflow prevention devices
and test certificates | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Trade waste approval | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Septic tank installation, and
effluent field PS4 / Certificate | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Stormwater disposal system
PS4 | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Water reuse tank (grey water
or retention) | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |
| Other: | <input type="checkbox"/> Received | <input type="checkbox"/> Outstanding | <input type="checkbox"/> NA |

- Water temperature:..... °C

Comments if required:	<input type="checkbox"/> Photos attached (<i>if relevant</i>)	<input type="checkbox"/> Memo / Instruction No:	<input type="checkbox"/> Verbal instruction (<i>specify</i>):
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NOTE: the project must pass final inspections and the BCA must be supplied with the required information as per the Form 5 to an adequate standard, to ensure your CCC can be issued.

[Tick the correct outcome: e.g. ☒PASS or ☒FAIL etc.]

REPEAT: Work complies with the approved BC documents PASS

- ☐ FAIL. Repeat inspection required ☐ Additional fee
☐ FAIL. But work may proceed to next inspection.

Officer Name:

Signature: _____ Date: _____

