Build Waikato

Application for New Compliance Schedule
Section 106, Building Act 2004 / Amendment: Section 102A Building Amendment Act 2012

1. THE BUILDING [Complete ALL fields on this form. Put N/A if not applicable. Cross out mistakes, don't use whiteout fluid / tape]

Street Address of building: ....

....

Legal description of land where building is located: Lot(s): .... DP/S: ....

Building Name: ....

Location of building within site / block number: ....

Level / Unit Number: ....

Current, lawfully established, use: ....

....

[Include number of occupants per level, and per use, if more than 1 use. If use was changed by the building work this application relates to, state the previous use]

OFFICE ONLY:
Date received:

Consent No.: ....

Document / Parcel No.: ....

Valuation No.: ....

2. THE OWNER

Name of Owner / Company: ....
Contact person *[If the Owner is NOT an individual]*:

....

Mailing address: ....

....

Street address / registered office: ....

....

Phone Number:
   Landline: ....

   Mobile: ....

   Daytime: ....

   After hours: ....

   Facsimile number: ....

Email address: ....

Website: ....

The following evidence of ownership is attached to this application:

☐ Copy of Record of Title ☐ Lease Agreement

☐ Agreement for Sale and Purchase ☐ Other Document:

....

3. AGENT *[Only required if application is being made on behalf of the owner]*

Name of Agent / Company: ....
Contact person *[If the Owner is NOT an individual]*:

....

Mailing address: ....

....

Street address / registered office: ....

....

Phone Number:
   Landline: ....

   Mobile: ....

   Daytime: ....

   After hours: ....

   Facsimile number: ....

Email address: ....

Website: ....

Relationship to owner: *[State details of the authorisation from the owner to make the application on the owner's behalf]*

....

FIRST POINT OF CONTACT: For communications with the Council
☐ Owner ☐ Agent ☐ Full name & contact details supplied
INVOICE TO: ☐ Owner ☐ Agent

4. APPLICATION

I request that a Compliance Schedule be issued for the above building

Signature of: ☐ OWNER or by the ☐ AGENT on behalf of and with the authority of the Owner: *[Tick correct one]*

Signature: .... Name of person Signing: .... Date: ....

5. ATTACHMENTS

The following are attached to this application:

☐ Plans and specifications
☐ Certificates that relate to the energy work
☐ Compliance Schedule Details Forms

☐ PIM
☐ Certificates from the personnel who carried out the work
☐ As-laid drainage plans *(If applicable)*

Incomplete applications cannot be accepted for processing you will be asked to complete the application and re-submit it.

OFFICE USE ONLY	BC No:
FEES PAYABLE	**AMOUNT ($)**